

# ZL Unified Archive Lotus Quickr Archiving

## Key Benefits:

Improve Quickr performance by offloading outdated content

Reduce legal liability with a defensible deletion policy on a centralized corporate datastore

Recover accidentally deleted documents

Reduce storage costs with ZL UA Global SIS while maintaining seamless end user access

Improve E-Discovery workflow with industry fastest, most flexible search engine integrated to the zDiscovery Manager platform for Early Case Assessment and Case Management



IBM Lotus Quickr team collaboration software enables interaction between users and instant access to information and project materials to help companies complete projects faster and to make better, more informed decisions. Lotus Quickr enables users to:

- Organize and share everyday business files
- Set up online team spaces and perform typical business processes
- Collaborate to author and edit content

### The Quickr Storage Challenge

As users turn to Quickr to manage document creation efforts that would previously have taken place on file systems, Quickr starts to experience the same storage bloat problems that already plague file systems: lengthening backup times, an insatiable appetite for more storage, increased administration time, etc.

ZL UA Quickr Archiving eliminates those storage issues, improving performance while saving business records to the centralized ZL Vault. ZL UA Quickr Archiving scans the Quickr file-store for older files, which are automatically captured into the archive and optionally replaced with "stubs", links pointing to the file in the archive, based on user-configured policies. These stubs, only a few KB in size, maintain user access to older files while freeing storage space on Quickr servers.

ZL will capture all files, indexing over 1000 different file types and making them searchable by user, by department, and across the organization. ZL's industry fastest search and industry leading features maximize information accessibility, and close integration with all major directories minimizes configuration pain.

### Automated Retention Schedules

Old document versions lie idle, never to be used again; however, that information is still a legal liability. Without the ability to classify and delete information, the information risk exposure the organization faces continues to grow.

ZL leverages the highly granular Rules and Policy Engine to assign retention periods based on file characteristics, including categories triggered by words within the file. Files are automatically deleted when the retention period expires, reducing liability.

### Consolidate Data to Ease E-Discovery

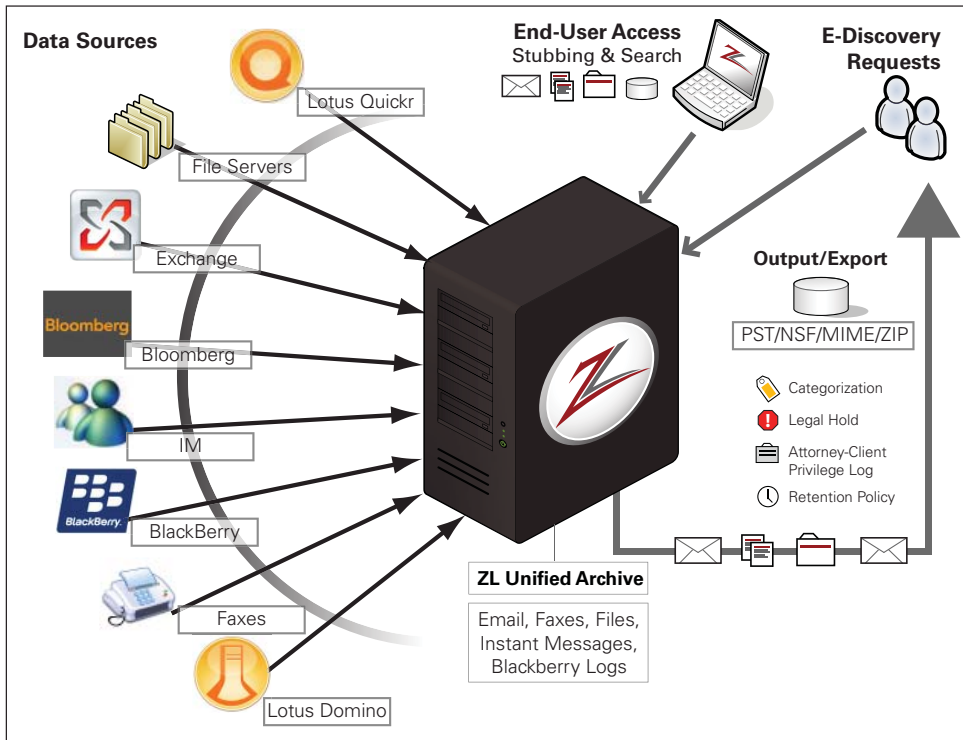
Due to the recent changes in the Federal Rules of Civil Procedure, organizations are now required to include electronic documents in the legal discovery process. ZL provides a centralized repository of all unstructured corporate data, including e-mail, IM, Blackberry logs, faxes, and files, for an ideal platform for e-Discovery, where ZL's rapid search ensures maximum time available for Early Case Assessment.

**The ZL Platform**

ZL UA integrates these key capabilities on a scalable platform, which runs in all popular operating environments, including NT, Solaris and Linux. Highlights include industry-leading scalability, open standards support (Java/J2EE, Webservices, WebDAV, etc.), and broad integration with leading email clients and web browsers.

**About ZL Technologies, Inc.**

Established in 1999, ZL Technologies, Inc. (ZL) provides cutting-edge enterprise software solutions for e-mail and files archiving for regulatory compliance, litigation support, corporate governance, and storage management. ZL's Unified Archive, offers a single unified platform to provide all the above capabilities, while maintaining a single copy and a unified policy across the enterprise. With a proven track record and enterprise clients which include top global institutions in finance and industry, ZL has emerged as the specialized provider of large-scale email archiving for e-Discovery and compliance. For more information, please visit [www.ZLTI.com](http://www.ZLTI.com)



**Key Features:**

Central repository for 1000+ file types, e-mails, instant messages, and BlackBerry records.

Ability to capture from remote office or telecommuters

Granular rule conditions based on file name or extension, file type, file size, file age, relative path, etc

ZL GRID supports parallel indexing for rapid ingestion and searchability

In the event of index corruption, rapid rebuild feature that can provide full search restoration in a fraction of the time it takes to re-index all the data

Multiple legal holds with automatic deletion upon lifting the hold(s)

Native HSM capability to move data from one device to another

**FOR MORE INFORMATION**

For more information about ZL Technologies, Inc. or ZL Unified Archive, please contact us at:

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